YUBA COUNTY OFFICE OF EDUCATION PAYROLL DELIVERY AUTHORIZATION

Employee Name	Emp	ployee ID or Last 4 of SSN
Work Location	Date	Э
I choose the below option for	my end of the month pay check:	
☐ Mail to my home (checks (Please print):	s will be mailed the day before so	cheduled pay day.)
replacement requires that	t if your paycheck is lost, stolen, you complete a form and you m before a new check can be issu	or destroyed the County procedures for nust wait twenty (20) working days from the ued.)
OR		
(Note: You will receive an ea via U.S. mail.)		check) salary, taxes, other deductions and net pay Net Payroll or Specific Amount \$
Bank Name	Account Number	Routing Number
City	State	Zip
salary or wages due to me, le above designated account. If of salary or wages actually du a. Withhold a sum equal	ss any mandatory or authorized	salary or wages; or
longer meet eligibility requirer enrollment in the program. If direct deposit by the design RESPONSIBILITY for processions.	ments for the Direct Deposit prog ANY action taken by me or m nated financial institution, I un ssing a supplemental salary o	e or salary payment for any reason, or if I no gram, I understand YCOE may terminate my y bank results in non acceptance of a derstand that YCOE assumes NO or wage payment UNITL the amount of the Auditor's Office by the financial institution
TO VOLUNTARILY PARTICI	PATE IN THE YUBA COUNTY (PROCEDURES AND DO HEREBY AGREE OFFICE OF EDUCATION'S DIRECT SS STATEMENTS UNDER THESE TERMS
received written notification fr	om me of its termination in such	BA COUNTY OFFICE OF EDUCATION has time and in such manner as to afford the TORY a reasonable opportunity to act on it.
Employee Signature	Dat	e

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT DIRECT DEPOSIT PAYROLL AUTHORIZATION

We are pleased to offer all employees a payday convenience — Direct Deposit Payroll. You can have your paycheck automatically deposited in your checking or savings account on payday. You don't have to change your present banking relationship to take advantage of this service.

Direct Deposit Payroll will help you in many ways:

- it saves trips to the bank
- it saves time in depositing checks no long payday line to wait in
- it eliminates the possibility of lost, stolen, or forged checks
- your money is deposited faster reducing the possibility of overdrafts
- it means you get your money deposited to your account even if you are on vacation, out of town, or ill

Here's how Direct Deposit Payroll works:

You will receive an earnings statement showing gross salary, taxes, and other deductions. Your money will already have been deposited into your account. The amount of the deposit will appear on your bank statement.

Simply complete the form in order to take advantage of this service

All you need to do is:

- 1. Mark the box to indicate whether your pay will be deposited in your checking or savings account.
- 2. Fill in your name, the names of the account owners, bank, branch name, and date.
- 3. For a checking account (attach a voided check for verification of all financial institution information).
- 4. Be sure that you sign and date the form.

PLEASE ATTACH A VOIDED CHECK AUTHO	ORIZATION FOR AUTOMATIC PAYROLL DEPOSITS
EMPLOYEE NAME	EMPLOYEE SOCIAL SECURITY NUMBER
COMPANY NAME	ACCOUNT NAMES
MARYSVILLE JOINT UNIFIED SCHOOL DIST	
I hereby authorize <u>Marysville Joint Unified Schoo</u> if necessary, debit entries and adjustments for any	<u>I District</u> , to initiate credit entries and to indicate, credit entries in error to:
□ Checking account	□ Savings account
Indicated below and the depository names below, entries to such account. DEPOSITORY (Your Bank, Savings & Loan, Cree	
FINANCIAL INSTITUTION	ACCOUNT NUMBER
BRANCH	CITY STATE ZIP
•	SCHOOL or HOME
This authority is to remain in full force and effecti- from me of its termination in such time and in such a reasonable opportunity to act on it.	ve until MJUSD has received written notification 1 manner as to afford MJUSD and DEPOSITORY
SIGNATURE	DATE
<u>x</u>	

PLUMAS LAKE ELEMENTARY SCHOOL DISTRICT PAYROLL DELIVERY AUTHORIZATION

Employee Name	Social Security Number
Work Location	Date
I choose the below option for my end of the month	n pay check:
☐ Direct deposit into my bank account (attack	n a voided check)
(Note: You will receive an earning statement showing gramail.) Financial Institution:	oss salary, taxes, other deductions and net pay via U.S.
Branch	Account Number
☐ Checking ☐ Savings I hereby authorize PLUMAS LAKE ELEMENTA check to the financial institution listed above. The PLUMAS LAKE ELEMENTARY SCHOOL	ARY SCHOOL DISTRICT to directly deposit my payroll is authority is to remain in full force and effect until
DISTRICT has received written notification from such manner as to afford PLUMAS LAKE ELEM DEPOSITORY a reasonable opportunity to act o	MENTARY SCHOOL DISTRICT and the
Employee Signature	Date ·

PLEASE RETURN FORM IN SEALED ENVELOPE TO BUSINESS SERVICES.